

Open House House Tour Checklist

BUYER'S CHECKLIST

Open House Checklist

NOTES	The House	
	Address:	Number of floors:
	Listing price:	Basement? 🗌 Yes 🗌 No
	Property tax:	Outdoor space? 🛛 Yes 🗆 No
	Age:	Enough closet space? 🗌 Yes 🗌 No
	Style:	Enough storage space? 🗌 Yes 🗌 No
	Square footage:	Room for expansion? \Box Yes \Box No
	Number of bedrooms:	What appliances are included?
	Number of bathrooms:	
	Overall rating: 1 2 3 4 5 6 7 8 9 10 (be	st)
	Flooring	
	□ Carpet:	□ Hardwood:
	Age:	Age:
	Condition: 1 2 3 4 5	Condition: 1 2 3 4 5
	\Box Hardwood under carpeting? \Box Yes \Box No	
	Other:	
	Contact the local health department and get answers to the following questions:	
	• Are there underground storage tanks (heating oil) on the property? \square Yes \square No	
	 Is the property near a potentially contaminated site such as a gas station 	
	or dry cleaner? 🗌 Yes 🗌 No	
	ullet Is radon present in the area? \square Yes \square N	0
	 Is lead-based paint prevalent in the area? 	□ Yes □ No
	Walls	
	□ Painted plaster or drywall	□ Wallpaper
	\Box No stains/unevenly painted surfaces	□ Wood paneling
		□ Replastering/Retiling
	□ Wiring is up-to-date	\Box Ample outlets in each room
	\Box Wiring was professionally done	□ Grounded outlets
	□ Wired for: amps	

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NOTES	All Rooms	
	Level floors	
	□ Natural lighting	
	\Box No signs of water damage	
	□ Quality of:	
	Baseboards: 1 2 3 4 5	
	Door frames: 1 2 3 4 5	
	Crown moulding: 1 2 3 4 5	
	□ Gas or wood-burning fireplace working? □ Yes □ No	
	□ Stairs creak? □ Yes □ No	
	Smoke detectors	
	Bedrooms	
	□ Room size:	
	Master X	
	Room 1 X	
	Room 2 X	
	Room 3 X	
	Room 4 X	
	□ Closet space	
	□ Master bath	
	Bathrooms	
	□ No signs of leaks near faucets	
	\Box No signs of mold or mildew on the tiles or caulking	
	□ Fixtures have no stains	
	□ Fan and/or window in every bathroom	

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NOTES	Kitchen	
	🗆 Granite	Dishwasher
	□ Stainless steel	□ Double sink
	□ Ample counter/cupboard space	□ Back splash
	□ Island counter	□ Tile flooring
	Eating area/breakfast nook	□ Separate dining room
	\Box Age/condition of appliances	\Box Other:
	Basement	
	\Box Walls and floors are finished	\Box No signs of water damage
	□ Enough head room	\Box Sump pump (may indicate flooding)
	Garage and Driveway	
	□ Size: cars	\Box No cracks in concrete flooring
	\Box Access from inside house	\Box No cracks or sunken spots in the driveway
	□ Garage door opener works	
	Roof	
	Age:	
	🗆 Туре:	
	□ Tile □ Shingles	□ Shakes □ Other:
	\Box Condition: 1 2 3 4 5	
	\Box No signs of leakage or discoloration	
	□ No signs of sagging	
	\Box Green roof or roof deck	
	Siding	
	□ Age:	
	Brick Brick vene	eer 🗆 Aluminum
	□ Vinyl □ Wood	□ Other:
	□ Condition: 1 2 3 4 5	

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NOTES	Windows			
	Age:	\Box No signs of water damage or condensation		
	\Box Condition: 1 2 3 4 5	\Box Weather stripping in place		
	\Box Locks and latches work	\Box Caulking around windows not cracked		
	□ Insulated	\square Window dressings included with house		
	Doors			
	\Box Open and close freely	Doorbell works		
	\Box Locks and latches work	□ Alarm system		
	Outdoor Spaces			
	☐ Landscaping	\Box Wood on deck in good condition		
	🗌 Garden	□ Patio or deck receives full sun		
	\Box Yard for children and/or pets	Enough privacy		
	□ Swimming pool	□ View		
	- Condition of fences: 1 2 3 4	\Box Condition of fences: 1 2 3 4 5		
	Eaves and Downspouts	Eaves and Downspouts		
	Age:			
	\Box Condition: 1 2 3 4 5			
	\Box Water is being directed away from f	\Box Water is being directed away from foundation		
	Foundation			
	\Box Ground slopes away from house	\Box No signs of cracks or seepage		
	Exterior Appearance (Curb A	Exterior Appearance (Curb Appeal)		
	□ Attractive landscaping	Fence		
	\Box Good paint job	\Box Location on street		
	Pests			
	\Box Signs of ants or roaches	\Box Slug trails		
	□ Mousetraps	\Box Termites (small piles of sawdust)		

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NOTES	Heating	
	Furnace:	
	Age:	
	Condition: 1 2 3 4 5	
	Heated by:	
	□ Gas □ Hot water	
	Oil Electricity	
	\Box Well-insulated with safe materials	
	□ Maximum use of sunlight	
	□ Monthly bill: \$	
	Air Conditioning	
	□ Window/wall units:	
	Age:	
	Condition: 1 2 3 4 5	
	□ Monthly bill: \$	
	Plumbing and Water Service	
	□ Service type:	
	☐ Municipal water ☐ Well water	
□ Water heater:		
	Owned Rented	
	Age:	
	Condition: 1 2 3 4 5	
	□ Annual water bill: \$	
	\Box Waste type:	
	□ Septic system □ Public sewage	
	□ Adequate water pressure	
	\Box No signs of leakage underneath fixtures	
	\Box Shut-off valve at each fixture	

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NOTES	Storm Drainage			
	□ No signs of water damage	\Box No plants growing out of gutters		
	Garbage Removal			
	□ Pay extra			
	Neighborhood	Neighborhood		
	🗌 Downtown 🗌 Rural 🗌 Suburb 🗌	Pedestrian 🛛 Other:		
	Style of homes:			
	Facilities			
	□ Schools:	□ Parks:		
	□ District:	☐ Hospitals:		
	☐ K-6 schools:	□ Shops and restaurants:		
	□ Jr. high schools:	□ Supermarket:		
	□ High schools:	Library:		
	Colleges:			
	Commute			
	Time to work: Go	od route 🛛 Low traffic pattern		
	Safety			
	□ Adequate street lights	□ Little to no litter/pollution		
	□ No hazards (train tracks, ditches, etc.) \Box Little to no homeless population		
	□ No factories or vacant houses	□ Low crime rate		
	Overall			
	□ Well-maintained houses/lawns	□ Near public transportation		
	Good school system	□ Near freeways/major roads		
	□ Pet- and children-friendly	□ High property values		
	□ Neighborhood watch group	□ Zoning laws		
	□ Near police and fire departments	□ HOA (homeowners association)		
		monthly fee: \$		